

STRATEGIC TRANSPORT SUB COMMITTEE

FORWARD WORK PROGRAMME (December 2024 – October 2025)

Meeting Date	Suggested agenda items
<p>2pm 16 December 2024</p>	<p>Elect Vice Chair</p> <p>Adoption of sub-committee forward plan</p> <p>Case for Change and Stakeholder Engagement Plan – evidence to inform the RTP and set pathway for consultation. To come to the sub-committee for noting, prior to publication.</p> <p>Strategic Briefing Session (Informal) – RTP including M&E plan, RTDP including prioritisation tool, IWBA pre consultation</p>
<p>2pm 31 March 2025</p>	<p>Quarterly report</p> <ul style="list-style-type: none"> - Progress on implementation of RTP/update - Update on programme of work and projects - Performance management - Financial performance - Strategic developments
<p>w/c 26 May 2025 TBC</p>	<p>Strategic Briefing Session (Informal) – RTP, RTDP, IWBA post consultation</p>
	<p><i>Post consultation review of final draft – CJC 16/6 agree final RTP to submit to WG</i></p>
<p>TBC – (July 2025)</p>	<p>(Final adoption by CJC following WG approval - subject to no material changes)</p>
<p>TBC (Oct 2025)</p>	<p>Annual Self Assessment -report to CJC</p> <p>AGM -review TORs -appoint Chair/Vice Chair</p> <p>Quarterly Report</p> <p>Delivery Progress report of schemes</p> <p>Monitoring and Evaluation Plan Quarterly update</p>

**General:
Sub-committee
responsibilities**

Any directions from CJC/WG?

Regional policies

-Keep under review

Deliverables

-Undertake directions/tasks as set by CJC

-Provide strategic advice/updates to CJC

-Provide responses to WG on public transport requirements

monitor & review transportation policies (to make recs to CJC as necessary)

Co-opted Members (voting) – to be kept under review

Co-optees (non-voting) appointed to 31/3/26 – will require a report to co-opt representative stakeholders March 2026.

Monitoring & Evaluation Plan review July 2026 (and 3 year review July 2028)

DRAFT